



HITCHCOCK INDUSTRIAL DEVELOPMENT CORPORATION

Regular Meeting Agenda

Hitchcock IDC Office

7515 FM 2004 Hitchcock, Texas

Thursday, June 23, 2016 @ 3:00 P.M.

- I. Call to order: Harry Robinson, Chairman
- II. Roll call of members
- III. Public Comments
- IV. Consent Agenda
 - a. Consider and take action to approve The Minutes of Regular Meeting on April 25, 2016.
 - b. Consider and take action to approve the Economic Development Expense on Visa 8140 in the amount of \$686.57 in May and the amount of \$984.48 in June.
 - c. Consider and take action to approve the Economic Development Expense on Visa 8090 in the amount of \$929.83 in May and the amount of \$976.49 in June.
 - d. Consider and take action to approve payment to Lyons & Plackemeier, PLLC for legal services in the amount of \$500.00 provided in April and the amount of \$500.00 for May.
 - e. Consider and take action to approve payments for labor totaling \$4,916.00 and payments for material totaling \$1,170.84 to Jose Medina for inside improvements to new HIDC office located at 7515 FM 2004.
 - f. Consider and take action to approve payment to Raquel Cisneros for flooring at new HIDC office located at 7516 FM 2004 in the amount of \$1,975.00.
 - g. Consider and take action to approve payment of \$740.00 to Cindy Baldwin for office furniture at new HIDC office.
 - h. Consider and take action to approve payment to E&D Sales in the amount of \$361.50 for air conditioning repair on April 13th at old HIDC office.
 - i. Consider and take action to approve payment to PetroPages for website design and business cards in the amount of \$1,438.50.
 - j. Consider and take action to approve payment to Stephen Plash in the amount of \$500.00 for conference table.



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Regular Meeting Agenda (continued)

- V. Discussion and consideration to approve contract for prospect lead generation.
- VI. Discussion and consideration to move forward with outside improvements for HIDC office.
- VII. Hear status report from Sabrina Schwertner, Director of Economic Development
 - a. IDC Status Overview
 - b. Updated project report
 - c. Grocery Store update
 - d. New Office
 - e. Overview of new partnership with Public Management
 - f. FTZ Update
 - g. New Prospects
 - h. Website launch
- VIII. Receive update from Mayor Matranga on the status of City Projects
- IX. Board Member comments
- X. Adjournment

I, _____, City Secretary Of Hitchcock, Do Hereby Certify That The Above Notice Of Regular Meeting Of Hitchcock Industrial Development Was Posted At City Hall In The City Of Hitchcock, Texas, On The 20th Day Of June 2016, at _____ PM.

The Hitchcock Industrial Development Corporation reserves the right to meet in closed session on any of the items listed above should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code: 551.071 Consultations with Attorney, 551.072 Deliberations about Real Property, and 551.087 Deliberations Regarding Economic Development Negotiations.